The Leprosy Mission Trust India

healing. inclusion. dignity



TLMTI ADMISSION PROSPECTUS 2019-20

TLM REGIONAL VOCATIONAL TRAINING CENTRE

(PRIVATE INDUSTRIAL TRAINING INSTITUTE)

FRONT COVER

"Vocational Training For Successful Life"

TLM Regional Private ITI is ranked 22nd place in India under the grading conducted by the Directorate General of Training for 4800 ITI's in India. Has a score of 3.25 out of 5 in Phase I grading.

AWARDS & ACCOLADES



- ★ 13 State Level Rank Holders in the Institution during 2006
- ★ Girls Sports State Champion – 2006
- ★ 21 State Level Rank Holders in the Institution during 2007
- ★ 7 State Level Rank Holders – Mechanic General Electronic – 2007
- ★ State First Rank – Mr. Mariyappan – Automobile Mechanic – 2007
- ★ 5 State Level Rank Holders – Mechanic Refrigeration & Air Conditioning – 2007
- ★ State First Rank – Mr. Manivannan – Data Processing and Computer Applications – 2009
- ★ State First Rank – Mr. Veerapandi – Electrician – 2010
- ★ State First Rank – Mr. Palanimuthu – Mechanic Refrigeration & Air Conditioning – 2010
- ★ State Second Rank – Mr. Gopi – Electrician – 2012
- ★ Girls Sports State Champion – 2012
- ★ State Third Rank – Ms. Nisha – Electrician – 2013
- ★ State First Rank – Ms. Rajeswary – Data Processing and Computer Applications – 2013
- ★ State First Rank – Mr. Rasaya – Automobile Mechanic – 2013
- ★ State First Rank – Mr. Jaganathan – Bench Fitter – 2014
- ★ State First Rank – Mr. Barathiraja – Automobile Mechanic – 2014
- ★ State Third Rank – Ms. Kalpana – Sewing Technology – 2017
- ★ Second Rank – District skill Summit – Mechanic Motor Vehicle – 2017
- ★ State Second Rank – Ms. Nandhini – Sewing Tech. Trade – 2018
- ★ State First Rank – Mr. Kumar – Electrical Technician – 2018
- ★ State First Rank – Mr. Kesavan – Automobile Mechanic – 2018

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TLMTI ADMISSION PROSPECTUS 2019-20

PRIVATE INDUSTRIAL TRAINING INSTITUTES

50% - 100% SCHOLARSHIP

FOR

CHILDREN AFFECTED WITH LEPROSY

CHILDREN WITH PARENT AFFECTED WITH LEPROSY

CHILDREN WITH DISABILITIES

"People affected by leprosy living with dignity in a transformed, inclusive society that has overcome leprosy".

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INTRODUCTION

Industrial Training Institutes (ITI) have been set up under the Craftsmen Training Scheme (CTS) with an objective to ensure a steady flow of skilled personnel to the public and private sectors, and to reduce unemployment amongst the educated youth by equipping them with the required skills, education and discipline. There are Six Private Industrial Training Institutes under The Leprosy Mission Trust India in India imparting training in various Engineering and Non-engineering courses suitable to the Indian industrial environment. Most of the trades and units available in these Institutes are affiliated to the National Council for Vocational Training (NCVT), New Delhi through the Directorate General of Training (DGT) in the Ministry of Skill Development & Entrepreneurship, Government of India, New Delhi and the training is imparted as per the syllabus and curriculum approved by Government of India in consultation with NCVT. However, some of the trades/units in these ITIs are affiliated to the State Council for Vocational Training (SCVT), Jan Shiksha Sanstan (JSS) and Modular Employable Skills (MES).

Uniqueness of TLMTI ITI is well qualified dedicated and experienced trainers, courses accredited from Quality Council of India (QCI), upgraded machinery, Ideal student teacher ratio, Beautiful & Pollution Free campus, Digital Teaching with Audio Visual Aids, Exposure visits with Implant Training & Seminars, Life Skill & Employability skills, Entrepreneurship Skills with bank Linkages, Excellent on-Campus Placement, Internet/ Wi-Fi facility, Play ground, Disabled Friendly Campus, Facility for Health care & Visiting Doctor/Therapist, Purified Drinking water, Hostel Facilities for Girls & Boys, Safety & Disaster Preparedness, Security and CCTV Monitoring, Students Monthly Progress to Parents (SMS), Career Guidance, Counselling, Computer / Multi Skill Training Facilities, English / Hindi Learning Facility, Driving Learning Facilities, Bi/Annual Sports, Coach for Sports music & dance, Student/Parent Feedback to improve quality of training, Alumni formation and follow-up of graduates for better employment opportunities .

1. ABOUT TLMTI

The Leprosy Mission was started in the early in 1873 by the compassion of Wellesley Bailey after seeing the plight of lepers in the city of Ambala. TLMTI have 143 years of experience in dedicated service with the single aim of eradicating leprosy from India.

TLMTI (The Leprosy Mission Trust India) is the largest among NGO working for the people affected by leprosy. Our programs cover health, education, sustainable livelihoods, community development, advocacy and research.

TLMTI works in partnership with the Government of India, WHO and other international development organisations. TLMTI has a three-pronged intervention approach for enabling people affected by leprosy realise their basic human rights

- Bringing HEALING through comprehensive healthcare facilities.
- Enabling INCLUSION through community development initiatives in education, social security and sustainable livelihood.
- Restoring DIGNITY through efforts in advocacy and research.

Its outreach extends across nine states (Chhattisgarh, Maharashtra, Uttar Pradesh, West Bengal, Delhi, Bihar, Andhra Pradesh, Tamil Nadu and Uttrakhand.)

The nodal points for this reach out are the 14 community hospitals, 6 Vocational Training Centres, 5 Snehalayas ,10 community programs and a Research laboratory.

2. GENERAL INFORMATION

2.1. Working Hours :

Academic year in the ITI consists of 52 weeks, commences in the first week of August, and ends in the month of July of the subsequent year.

The ITIs function as per the following timings :

a. Monday to Friday 8:00 a.m. to 5:00 p.m. with 1hr lunch

b. Saturday 8:00 a.m. to 1:00 p.m. (2nd and 4th Saturday - Holidays)

2.2. Holidays :

Trainees are allowed to avail the same number of holidays as declared by the Government of Respective State from time to time.

2.3. Leaves Admissible to Trainees :

80% attendance is compulsory, medical leaves according to NCVT/SCVT norms.

2.4. Suspensions/Discharge :

A trainee found guilty of unsatisfactory progress in training, or having less than 80% attendance at any time during the course of training or indulging in acts of indiscipline and misconduct shall be discharged from the institute. If any, investigation of allegations against a trainee suspected to be involved in acts of indiscipline or misconduct are pending, the trainee shall be placed under suspension. However, in the institutes where stipend/scholarship is paid to the trainees, no stipend/scholarship will be paid to a trainee who has been suspended for misconduct.

2.5. Identity Card :

Every trainee will be provided with an Identity Card (ID) after seeking admission to the Institute and it is mandatory for every trainee to display the card on person throughout the training period. In case of loss of an ID card, a duplicate ID card would be issued on production of photograph. However, the charges towards the ID card would be fixed by the respective ITIs.

2.6. Discipline:

All the admitted candidates are required to strictly abide by the provisions of rules and regulations prescribed by the National Council for Vocational Training (NCVT) Manual /Principal of the Institute with regard to their conduct and discipline and strictly follow the training schedule as per the time-table. The trainee is further required to adhere to the following guidelines:

(a) Trainees are required to wear the institute uniform at all times and the workshop clothing during the practical hours.

(b) Use of mobile phones in the Institute premises including the Workshop and Classroom is banned for trainees and for staff in Classroom and Workshop

2.7. Ragging :

Ragging is, now, a crime. No one can feign ignorance of the law. In pursuance of the directions/decisions of Hon'ble Supreme Court of India, those who indulge in ragging can be punished with:

(a) Jail for period ranging from Six months to Ten years.

(b) Fine up to Rs. 50,000/-

(c) Embossing of certificates that 'The student had indulged in to ragging' which will Adversely affect career prospects. Adversely affect opportunities to go abroad for the students on whose certificates it would be embossed that he/she had indulged in to ragging as a result they will not get passport and Visa.

As per supreme court ruling, the accused of ragging, depending upon the nature of act/offence, can also be tried under various provisions of the INDIAN PENAL CODE (IPC) some of them are as following-

Strict disciplinary action will also be taken by the Faculty which may lead to rustication of the students who indulge in ragging.

2.8. Transport Facility & Concessions:

(a) Concession is provided by The Road Transport Corporation & Indian Railway showing the ID card and study certificate. However concession differs from state to state.

Sections of IPC	Offence	Sections of IPC	Punishment
319,320, 321,322	Causing physical or mental harm- Hurt, Grievous hurt, Voluntarily or otherwise,	232	Jail term for One year or Rs. 1000 fine or both
334	Causing hurt on being provoked	334	Jail term for One month or Rs. 500 fine or both

335	Causing grievous hurt on being provoked	335	Jail term for Four years or Rs. 2000 fine or both
336,337, 338	Endangering personal safety of others	336,337, 338	Jail term from Three months to Two years or 500 from Rs. To Rs 1000 or both
339	Wrongful restraint	341	Jail term for One month or Rs. 500 fine or both
340	Wrongful confinement	342	Jail term for One year or Rs. 1000 fine or both
349	Forcing a person to act against his/her will	351	Assaulting- To create apprehension of causing physical or mental hurt
350	Using criminal force	352	Jail term for Three month or Rs. 500 fine or both
354	Assaulting or using criminal force against woman	354	Jail term for Two years or fine or both

(b) Provision of food at subsidized rates.

(c) Provision of assistance for job placement in reputed industry.

(d) Hostel facility is available in the campus at subsidized rates

(e) Exemption from payment of tuition fees for candidates belonging to Leprosy & Disability from SC /ST /BPL category and for candidates having annual family income of less than Rs. 1,50,000

(f) Provision of workshop uniform clothing (two pairs each) to all the trainees at subsidized rates.

(g) Free facilities for recreation, library, sports, other concessions as decided by the Institute are given to the trainees depending on their family background and annual income at subsidized rates.

3. COURSES

3.1 Trades offered at the ITIs vis-à-vis their Employment Opportunities :

1. **Trade : Computer Operator and Programming Assistant [Duration :** 1 year (2 semesters of six months each)]

Course contents :

Computer components and Windows Operating System, Windows Operating System, Computer Hardware basics and Software installation, Familiarization with DOS CLI & Linux Operating Systems, Using Word Processing Software (Microsoft Word), Using Spread Sheet Application (Microsoft Excel), Image editing, Creating presentations (Microsoft PowerPoint) & Using Open Office, Relational Database Management (Microsoft Access), Configuring and Using Networks, Internet Concepts, Designing Static Web Pages, Using basic & advanced Cascade style sheets in HTML, concept of Content Management Systems (CMS), Java Script, Programming with VBA for Excel, using Accounting Software, E-Commerce, Typing Practice in Regional Language, Cyber Security.

Skills acquired :

On completion of course the trainee will be able to work on Computer with knowledge of Operating systems. Windows and overview of DOS & Linux. Identifying external and internal parts of PC. Assembling and disassembling of Computer system and handling minor troubleshooting of PC. Creating formatted documents using Word Processing software like Microsoft Word, Data analysis using Spreadsheet software, creating presentations using Microsoft PowerPoint, Working with Relational Database management using Microsoft Access, Concepts of setting up of Network, Internet browsing and Email, Designing simple and advanced static web pages and implementing Cascade style sheets in HTML code. Building design & logic using Algorithms and Flowcharts. Scripting language: JavaScript, Programming with VBA for Excel. Working with Accounting & Inventory using Tally, Knowledge of Ecommerce and cyber security, Typing Practice in Regional Language using Devnagri Inscript / Fonts.

Options for employment are :

Assistant programmer in software development firms; Faculty member or Lab Assistant in Computer Institutes or Schools; Internet Operator in Cyber Café; Computer operator in office/industry; Assistant to Service Engineers/Network technician; Sales person in Hardware & software firms etc.

Options for self-employment :

Opening a Computer Institute, Cyber café & DTP center, Opening a Computer Consumable shop; taking up data processing jobs.

2. **Electrician [(Duration 4 semesters of Six months each)]**

Course Content :

Scope of the trade, introduction to electricity & safety precautions, use of Fire extinguishers, common electrical, fitting & carpentry hand tools, classification of electrical accessories, Fundamental of electricity, basic electrical terms, work, power and energy, wires, cables, joints, properties of conductors and insulators, soldering and brazing technique, series parallel circuits, effects of electric current, cells and batteries, preparation of electrolyte,

magnetism and electro magnetism, A.C. and D.C. circuits, domestic, commercial and Industrial wiring, different systems of wiring, earthing, testing fault finding and trouble shooting of wiring installation, fuses, relays, M.C.B., E.L.C.B., D.C. machines, D.C. motor starters and controls, speed controls of D.C. motors in industries, types of D,C, generators, transformers, oil testing of transformers, electrical measuring instruments digital/analog, three phase induction motors, various starters used to start three phase motors, application of induction motor, single phase motors-their applications, alternators, synchronous motors, Rotary converter, inverter, M.G. set, rewinding of small transformers, armatures, D.C. motors, single phase and three phase motors, illuminations, repair and maintenance of electrical domestic and industrial appliances/equipments, various ways of power generation, transmission and distribution, classification of circuit breakers, functions of equipments used in substations, basic electronics, components, voltage stabilizers, UPS.

Skills Acquired :

On completion of the course, trainee will acquire thorough knowledge on using electrical, fitting, carpentry and sheet metal tools. Making and soldering wire joints, wires on PCB and do de-soldering technique. Using of electrical instruments (analog/digital) like Voltmeter, Ammeter, Wattmeter, Energy Meter, Multimeter, Tachometer, Phase sequence meter, Frequency meter, Oscilloscope, Earth tester, Tong tester etc. Carrying out domestic/commercial/industrial wiring. Testing of wiring installation, locate faults and rectify them. Carrying out pipe earthing, plate earthing etc. Testing, overhauling, repairs, routine and preventive maintenance, installation of AC (single phase/three phase)/ DC machines and wire up their control panels. Repair and maintenance of electrical domestic and industrial appliances/equipments like press irons, hot plate, ovens, heaters, geysers, cooking range, mixer, washing machine, water pumps etc. Armature winding, single and three phase motor winding, small transformers etc. Operate, maintain, test and install switch gears, circuit breakers, relays and transformers. Identify and maintain the power generating station, transmission and distribution system protecting devices. Operate, maintain alternators and troubleshoot faults and rectify them. Electrical layout drawings, plans and estimate for domestic/commercial/industrial installation. Installation and repair of fluorescent tubes, mercury vapour lamp, neon sign tubes, decorative lights etc.

Options for employment :

Vast job opportunities in Electricity Department, public sectors, private and Govt. industries; also in the field of power generation, transmission, distribution stations and job opportunities are also available abroad as electrician, lineman, service technician, lab technician, electrical supervisor, re-winder etc.

Options for self–employment :

License certificate for self employment, as wiring contractors, Shop Owner for repairs of domestic appliances, motor rewinding, sale of electrical materials and appliances, set up own electrical workshop, can undertake contract of installation of machinery, panel boards and bus bars in industries.

3. **Mechanic Motor Vehicle (Duration: 4 semesters of six months each)**

Course Content :

Introduction to the trade, Occupational Safety & Health, Systems of measurement, Hand & Power Tools, Fasteners, Cutting tools, Limits, Fits & Tolerances, Drilling machine, Hand

Reamers, Introduction to Heat treatment, Introduction to Metallic and Non- metallic Coatings, Introduction to Welding Processes, Sheet metal works, Basic electricity, Basic electronics, Lathe, Introduction to Hydraulics, Introduction to Pneumatics, Maintenance, Introduction to computer basics, Introduction to Engine, Auto Industry in India, Diesel Engine Basics, Compression Ignition Engine Components, Spark Ignition Engine Components, Valves & Valve Trains, Description and function of Crank shaft camshaft, Description and function of the fly wheel and vibration damper, Engine assembly, Basic cooling system components, Lubrication system, Turbocharger, Ignition system, Basics of Auto- Electrician, Basic knowledge of Battery (Maintenance, repair, Inspection), All types of CRDi Engines, Diesel Fuel Systems, Marine & Stationary Engine, Emission Control, starter motor circuit, Study of different major components & assemblies of heavy vehicle, Clutches & Manual Transmissions, Final Drive & Drive Shafts, Automatic Transmissions, Steering Systems, Suspension Systems, Wheels & Tyres -Wheel types & sizes, raking Systems , Antilock braking system & components, Study of Motor Vehicle act Rules & Regulation, Petrol Engine Basics, Intake & exhaust systems, Gasoline Fuel Systems, Introduction to Electronic fuel injection, Introduction to EFI Engine Management, Ignition principles, Charging system, Starting system, Lighting system, Heating Ventilation Air Conditioning, Airbags, Industrial training OR Project work preferably in cross sectoral trades. Components of heavy vehicle. Transmission system:- clutch, adjusting clutch, types of clutch, manual transmission, automatic manual transmission, synchromesh gear box, final drive 4 wheel drive and all wheel drive. Automatic transmission:- planetary gear, electronic control transmission, hydraulic and pressure regulator.

Steering system :

types of steering system and wheel alignment. Suspension system:- types of suspension, independent and air suspension. Wheels and tyres:- tyre types, construction and characteristics.

Braking system :

Principles and components of brake system, types of brake system, disc and drum brake, antilock braking system.

Trouble shooting :

Trouble shooting practice in heavy vehicle, study of motor vehicle acts, rules and regulation, license of driver, traffic rules and signals, tax insurance and duties of driver in case of accidents.

Petrol engine :

4 stroke, S.I engine components, intake and exhaust system, electronic fuel injection system, fuel and fuel supply system, carburetor, MPFI, electronic control unit, EFI sensors.

Ignition system charging system starting system and lighting system.

Heating ventilation and air conditioning, components of air conditioning.

Horn and horn circuit, wiper, power windows, power door lock and automatic door lock circuit, car radio, cassette player, car videos, Driving practice.

Skills Acquired :

On completion of the course the trainee becomes a mechanic for maintaining all diesel vehicles in various workshops. He shall be able to work on all vehicles, earth movers, stationary engines (industrial) and marine engines. He shall be able to work as an Engine Operator and Oilman on ships, trawlers and barges. He shall be able to work as Machine Operator in an Engine Workshop. He can handle repairs & maintenance of all types of engines. He will be able to work as Calibration Machine Operator for fuel systems of diesel engines.

Trouble shooting :

trouble shooting practice in heavy vehicle, study of motor vehicle acts, rules and regulation, license of driver, traffic rules and signals, tax insurance and duties of driver in case of accidents.

In plant training

Petrol engine :

4 stroke, S.I. engine components, intake and exhaust system, electronic fuel injection system, fuel and fuel supply system, carburetor, MPFI, electronic control unit, EFI sensors.

Ignition system charging system starting system and lighting system. Heating ventilation and air conditioning, components of air conditioning.

Horn and horn circuit, wiper, power windows, power door lock and automatic door lock circuit, car radio, cassette player, car videos, Driving practice.

Options for employment are :

Work as a Mechanic in any workshop/service center; Work as a Driver.

Options for self-employment are :

4. Mechanic Diesel Engine [(Duration : 2 semesters of six months each)]

Course Content :

Introduction to the trade, Occupational Safety & Health, Systems of measurement, Hand & Power Tools, Fasteners, Cutting tools, Limits, Fits & Tolerances, Drilling machine, Hand Reamers, Introduction to Heat treatment, Introduction to Metallic and Non-metallic Coatings, Introduction to Welding Processes, Sheet metal works, Basic electricity, Basic electronics, Lathe, Introduction to Hydraulics, Introduction to Pneumatics, Maintenance, Introduction to computer basics, Introduction to Engine, Auto Industry in India, Diesel Engine Basics, Compression Ignition engine components, Spark Ignition engine Components, Valves & Valve Trains, Description and function of Crank shaft camshaft, description and function of the fly wheel and vibration damper, Engine assembly, Basic cooling system components, Lubrication system, Turbocharger, Ignition system, Basics of Auto-Electrician, Basic knowledge of Battery(Maintenance, repair, Inspection), All types of CRDi Engines, Diesel Fuel Systems, Marine & Stationary Engine.

Skills acquired :

On completion of the course, the trainee becomes a mechanic for maintaining all Diesel

vehicles in reputed workshops. He shall be able to work on all vehicles, earth movers, stationery engines (industrial) and marine engines. He shall be able to work as Engine Operator and Oilman on ships, trawlers and barges. He shall be able to work as Machine Operator in an engine workshop. He can handle repairs & maintenance of all types of engines. He will be able to work as Calibration Machine Operator for fuel systems of diesel engines.

Options for employment are :

Work as a Mechanic in any workshop/Service Centre; Work as a Driver.

Options for self-employment are :

Start his own workshop, Service Station, Spare Parts Shop; Tyre, Tube repair shop, Battery repair shop; Can work as an Auto Electrician.

5. Welder [(Duration: 2 semesters of six months each)]

Course Content :

Importance of Welding in Industry, Safety in Manual, Metal Arc Welding, Oxy-Acetylene Welding and Cutting, Arc and Gas Welding Equipments, tools and accessories, Various Welding Processes and its applications, Arc and Gas Welding terms and definitions, Types of welding joints, Oxy-Acetylene cutting Equipment, principle and application, Common gases used for welding, Arc welding power sources, Welding positions, Arc length, Acetylene gas Purifier, Oxygen and Acetylene, gas cylinders, Arc blow, Electrode, Weldability of different metals, Introduction to CO2 welding, Advantages of CO2 welding, Wire feed system, Classification of steel, Submerged arc welding process, Thermit welding process, TIG welding process , Pulsed TIG welding, Friction welding process, Laser beam welding, Types of welding defects, Types of Inspection methods, Welding codes and standards. Plasma cutting.

Skills acquired :

On completion of initial course in general welding, the trainee shall be an expert in Electric arc welding, gas welding, CO2 MIG welding. He shall also be an expert in plasma cutting and gas cutting. On completion of next six months, the trainee would be expert in TIG/MIG or Pipe welding in all welding positions. Options for employment are: Electric arc welder; Gas Welder; CO2 MIG Welder; TIG welder; Gas Cutter; TIG/MIG welder; Pipe welder.

Options for self-employment are :

Can setup own fabrication workshop, Steel furniture workshop.

6. Sewing Technology [(Duration: 2 semesters of six months each)]

Course Content :

Knowledge of General Safety, Occupational health and hygiene, Familiarization & handling the tools, Identification and handling of Fabrics, Measurements, drafting, patterns & layout, cutting, practice on Industrial Single Needle Lock Stitch Sewing Machine, Stitch Formation, Trouble Shooting, practicing on various industrial machines, Button Holes, Pleats, Tucks, practice of Hand Stitches, Casing, Zippers, Plackets, Collars, Sleeves, Employability Skill.

Skills acquired :

With the help of cohesive teaching program that cover the theoretical and practical aspects through lectures, demonstration and in plant training, the trainees will have knowledge of industrial manufacturing of garments and mass production process, various decorations of garments and making alterations. The trainees will also be skilled to independently stitch baby garments, zablas, sari petticoat, pyjama, romper, yoke frock, night suit, ladies top, skirts, kurta, kalidar kurta, saree blouse, katori blouse (cholicut), nighty, ladies shirt, salwar, churidar, patiala pants, gents shirt and trouser. They will also be able to do variations in the design from simple pattern to difficult ones.

Options for employment are :

The trainee can be employed as an assistant to a designer, an operator or supervisor in garment industry or get employed in tailoring industry / shops, hospitals, jails, defence forces and in the film industry.

Options for self-employment are :

The trainee can set up his / her own tailoring shop for stitching ladies and gents garments. He / She can also setup a manufacturing unit of readymade garments with the help of various Government Schemes.

7. Dress Making : [(Duration One year (Two Semester)]

Course Content :

Knowledge of General safety, occupational health and hygienic and handling the tools. Lock stitch sewing machine, stitch formation trouble formation, trouble shooting, measurements, sewing machine needles, fabric fundamentals, yarn, button holes smoking, pleats, fabric designs, fabric terminology, casing zippers, collars, sleeves, employability skills.

Skills acquired :

Dress making ladies and gents, flower making, embroidery, painting, use of different tools and machines.

Option for Employment :

Assistant Tailor in Tailoring Industry, Tailoring shops, Hospitals, Jails, defence force and Film Industry.

Option for Self –employment :

Set up own tailoring shop for stitching uniform for ladies and gents garments.

4. TRAINING

4.1 National Trade Certificate (NTC) : CTS Trades :

On completion of the prescribed period of training in each semester, a trainee would have to undergo trade-testing based on the syllabi of corresponding semester. A mark-sheet would be issued on completion of each semester to successful trainees and on completion of entire course, successful trainees shall be awarded National Trade Certificate. The NCVT registered trainees can access their academic progress online on Management Information system public portal using his personal credentials for logging on the MIS portal.

Similarly, on completion of the prescribed period of training in each semester under SCVT, the mark sheet for trainees undergoing training under SCVT would be issued by the respective ITI/s and the trade certificate would be issued by SDCT.

Admissions to the next semester would be done without waiting for declaration of the results of the previous semester(s). Five additional chances will be given to a failed trainee within a period of three years to pass each semester.

4.2 Subjects to be studied during the Course of Training :

Craftsmen Training Scheme (Semester Pattern)			
Sr.No.	**Engineering Trades**		**Non – Engineering Trades**
1.	Trade Theory	1.	Trade Theory
2.	Trade Practical	2.	Trade Practical
3.	Workshop Calculation & Science	3.	Employability Skills/ Soft skills
4.	Engineering Drawing	4.	IT Literacy
5.	Employability Skills/Soft Skills	5.	Additional subject related to the trade*
6.	IT Literacy *		

4.3 Internal Exams

Internal monthly exams would be conducted in each year for trades under CTS and Advanced Marks scored in above exams would be considered for award of sectional marks.

4.4 EXAMINATIONS : Yearly Exams / language exam

Yearly pattern examinations would be conducted under the aegis of NCVT / SCVT for all CTS trades in the month of June every year. The same examination pattern will be followed for the trades under SCVT.

5. ADMISSION

5.1. Important Dates to remember

Particulars	Dates
Admission prospectus Available	Throughout the year
Admission Interview	14th June, 21st June & 28th June
Cut off Dates for admission	3oth June
Cut off Dates for admission with extension if any	31st July or 15th August provided government extension
MIS –NCVT Admitted Trainees	9th October
Trade Change/Transfer	30th December
Year Sectional Marks	May
Industrial Training /Exposure/Seminar	December/May
On Job Training	Throughout the Year
Hall Tickets for Annual Exams	25th May
Annual Exam	June
Results	July/September
Fees 1st & 2nd & 3rd Instalment (last date without fine)	30th September/31st January/31st May
Placement Interview	30th June/15th December/31st May
Generate /Print Certificates	July

5.2. Age :

A candidate having minimum age of 14 years and above as on 1.7.2019 shall be eligible to seek admission in the ITI.

5.3. Domicile :

A candidate seeking admission in the Government or Private ITI should have been residing in respective State for the required years through their academic record, Relaxation in

domicile period will be considered if seats remain vacant even after exhausting above options for SCVT & NCVT trades in all the ITIs on 31/07/2018 after the completion of the Second Round mentioned in the Schedule of admission process.

5.4. Reservation of Seats :

The reservation of seats is 50% - 70% of the total seats at the VTC will be for children from leprosy/disability backgrounds with scholarship up-to 100%. The 30%-50% range of seats is admitted based on caste and general category candidates on merit basis against the payment of fee.

The reservation of seats would be applicable based on caste to the Government and the Private ITIs. The unutilized quota seats shall be filled after the second round of admission at the said ITI by admitting general category candidates on merit basis against the payment of fee as fixed in tuition fee. However admission process varies from state to state and institute recruit directly instead of online admission process.

5.5. Skill Competitions for Meritorious Craftsmen :

The topper trainees having scored more than 70 % marks in each of the trades from each ITI are eligible to compete at the "State Skill Competition of Craftsmen" organized by the State. The toppers of these competitions are felicitated and awarded merit certificates at a State level function. However, the toppers of the courses are eligible to appear for "All India Skill Competitions of Craftsmen" conducted by the Government of India, Ministry of Skill Development & Entrepreneurship, DGT, New Delhi at various Advanced Training Institutes located at the major cities in the country which helps the trainees display their vocational skills at national level. A merit certificate is awarded to the best trainee in each trade at the State Level Skill Competition and a merit certificate with cash prize around Rs. 50,000/- is awarded.

5.6. Apprenticeship Training in Specified Industries :

Trainees from Industrial Training Institutes on completion of their trade courses under NCVT are eligible to be engaged as Apprentices in various Government establishments covered under the Apprentices Act, 1961. Private sector establishments have raised the rate of stipend being paid to the Apprentices from the existing Rs. 4,500/- to Rs. 6,500/-.

5.7. Sale of Prospectus :

A candidate desiring to seek admission in any Private ITIs can purchase the "common" Prospectus from any of the nearest Private ITI Office throughout the year.

5.8. Standard of Physical Fitness :

No rigid standards are laid down but candidates seeking admission should be physically fit for the work for which they are to be trained, and candidates if selected for admission shall produce Medical Certificate from Registered Medical Practitioner.

5.9. State Wise Institute contact details with language offered

The TLM ITI centres are operating in six states and state wise unit contact details were given with the language offered where English is common to all.

State	Chhattisgarh	West Bengal	Uttar Pradesh
Institute Name	The Leprosy Mission Chhattisgarh Vocational Training Center	The Leprosy Mission Bill Edgar Memorial Vocational Training Centre	The Leprosy Mission Wellesley Bailey Vocational Training Centre
Address	Beldarpara, Champa, Janjgir-Champa, Chattisgarh	Bodra, Junbedia, Bankura, West Bengal	Post - Motinagar, Masodha, Faizabad, Sultanpur Road, Dist. Faizabad (UP)
Pincode	495671	722155	224201
Land Line	(07819) (244168)	(03242) (258791)	(05278) (254025)
Email	champa.vtc@leprosy mission.in	bankura@leprosy mission.in	faizabad.vtc@leprosy mission.in
Website	www.tlmvtcchampa.in	www.tlmindia.org	www.tlmindia.org
Principal	9754422954	9434957538	9935933849
Placement officer	8959820325	9153202772	9956165596
Counsellor	7326080990	9474020022	9935083146
SMS Number for Admission form	9754422954	7585829192	9005784745
Languages in which the Training is Offered	Hindi, English	Bengali, Hindi	Hindi, English

State	Tamil Nadu	Maharashtra	Andhra Pradesh
Institute Name	The Leprosy Mission Regional Vocational Training Centre	The Leprosy Mission Vocational Training Center Nashik	The Leprosy Mission Platinum Vocational Training Center Vizianagaram
Address	Vadathorasalur, Thiyagadurgam, Kallakurichi, Villupuram, Tamilnadu	Hirawadi Road Corner, Old Adgaon Naka, Panchavati, Nashik, Maharastra	Chelluru, Vizianagaram, Andhra Pradesh
Pincode	606206	422003	535005
Land Line	(04151) (233350)	(0253) (2513875)	(08922) (241363)
Email	vadathorasalur.vtc@ leprosymission.in	nashik@leprosymission. in	vizianagaram@leprosy mission.in
Website	www. tlmregionaliti.com	www.tlmindia.org	www.tlmindia.org
Principal	9360220665	9766876620	7702562018
Placement officer	+91 4151233922	9538729453	9490139773 / 8247290191
Counsellor	9444265987	9860362754	9704799540
SMS Number for Admission form	9444265987	9860362754	9425534558
Languages the Training Offered	Tamil, English	Marathi, Hindi	Telugu, English

5.10. Trades offered Location wise and range of Fees details

The courses offered in different Location along with the rage of fees is shown in Annex 2.

Annex 2

Accreditation	NCVT							SCVT				AISECT
Course	Mechanic Diesel	Computer Operator and Programming Assistance	Electrician	Motor Mechanic	Sewing Technology	Dress Making	Welder (Gas & Electric)	Mechanic Refrigeration & A/C	Automobile Mechanic	Electrical Technician	Fitter	Diploma in Computer Application
Duration	1 Year	1 Year	2 Year	2 Year	1 Year	1 Year	1 Year	1 Year	1 Year	1 Year	1 Year	1 Year
Bankura	■				■		■					
Champa	■	■	■									■
Nashik	■	■		■			■					
Faizabad	■	■			■		■					
Vadathorasalur			■	■	■			■	■	■		
Vizianagaram	■	■	■			■	■					
Fees Range (Tuition Fee)	15000 to 30000	15000 to 30000	15000 to 30000	15000 to 30000	15000 to 30000	15000 to 30000	15000 to 30000	15000 to 30000	15000 to 30000	15000 to 30000	15000 to 30000	15000 to 30000

Accreditation	JSS/SDI/VTC											
Course	Welder	Beautician	Tailoring	Printing	Electrician & Wiring	2 & 3 Wheeler Repair	Rexene	Basic Diesel Mechanic	Computer	Refrigeration & AC & Electronics	Driving Cum Mechanic	Bed Side Nursing
Duration	1 Year	1 Year	1 Year	1 Year	1 Year	1 Year	1 Year	1 Year	1 Year	1 Year	3 Months	3 Months
Bankura	■		■		■			■	■		■	
Champa	■		■		■			■	■		■	■
Nashik	■			■	■	■		■	■		■	
Faizabad	■	■	■		■	■		■	■	■	■	
Vadathorasalur			■		■			■	■	■	■	
Vizianagaram	■		■		■		■	■	■		■	
Fees Range (Tuition Fee)	6000 - 15000	6000 - 15000	6000 - 15000	6000 - 15000	6000 - 15000	6000 - 15000	6000 - 15000	6000 - 15000	6000 - 15000	6000 - 15000	6000 - 15000	6000 - 15000

5.11. Trades Offered with Eligibility & Duration

The duration and eligibility for the trades offered at various ITIs for the year 2018-2019 are shown in Annexure 1.

Annexure 1

Accreditation	Course	Duration	Entry Qualification
NCVT Courses	Mechanic Diesel	1 Year (2 semester)	10th Pass
	Computer Operator and Programming Assistance	1 Year (2 semester)	10th Pass
	Electrician	2 Year (4 semester)	10th Pass
	Motor Mechanic	2 Year (4 semester)	10th Pass
	Sewing Technology	1 Year (2 semester)	10th Pass
	Dress Making	1 Year (2 semester)	10th Pass
	Welder (Gas & Electric)	1 Year (2 semester)	8th Pass/10th Pass
SCVT Courses	Mechanic Refrigeration & A/C	1 Year (2 semester)	8th Pass
	Automobile Mechanic	1 Year (2 semester)	8th Pass
	Electrical Technician	1 Year (2 semester)	8th Pass
	Fitter	1 Year (2 semester)	8th Pass
AISECT	Diploma in Computer Application	1 Year (2 semester)	12th Pass
SDI- Skill Development Initiative	Bed Side Nursing	3 Months	8th Pass
	Driving Cum Mechanic (18 Year Above)	3 Months	8th Pass
	Welding & Fabrication	3 Months	8th Pass
JSS & VTC	Mechanic -Driver	3 Months	5th Pass/Fail
	Beautician	3 Months	5th Pass/Fail
	Tailoring	1 Year	5th Pass/Fail
	Printing	2 Year	5th Pass/Fail
	Welder	1 Year	5th Pass/Fail
	Electrician & Wiring	1 Year	5th Pass/Fail
	2 & 3 Wheeler Repair	1 Year	5th Pass/Fail
	Rexene	1 Year	5th Pass/Fail
	Diesel Mechanic	1 Year	5th Pass/Fail
	Computer Basic	1 Year	10th Pass/Fail
	Refrigeration & AC & Electronics	1 Year	10th Pass/Fail

NCVT - National Council for Vocational Traniing, SCVT-State Council for Vocational Training

AISECT - All India Science Electronics Computer & Technology, CSSDI- Chhattisgarh State Skill Development Initiative, JSS- Jan Shiksha Sanstan, VTC- TLM Vocational Training Certificate

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TLM REGIONAL VOCATIONAL TRAINING CENTRE
Vadathorasalur, Thyagadurgam
Villupuram, Tamil Nadu – 606 206
Phone – 04151 233350 Mobile – 9360220665, 9444265987
E mail : vadathorasalur.vtc@leprosymission.in

APPLICATION FORM

Form No. _____

FORMAL / NON-FORMAL

Village : Tal. _____ District _____

1. Application for Training in (Trades in order of preference) : 1. _____ 2. _____
2. Name of the Applicant (In Block Letters) : _____
3. Name of the Father/Mother/Guardian : _____
4. Date of Birth : Day ☐☐ Month ☐☐ Year ☐☐☐☐ Gender : ☐ Male ☐ Female
5. Address for Communication : _____

   _____

   Contact No. : 1) _____ 2) _____
6. Permanent Address : _____

   _____

   _____
7. Qualification : _____
8. Caste : _____ Religion : _____ Category (SC / ST / OBC / Open) other _____
9. Occupation of Father _____ Mother _____ Annual Income of family _____
10. Present Occupation of Applicant : _____
11. Marital Status : Married ☐ Unmarried ☐ If Married, No. of Dependents : ☐
12. Total members living under one roof : _____ Main source of living in the family : _____
13. Language Known : ☐ ☐ ☐
14. Whether Applicant previously studied in any VTC/ITI Yes/No If yes Place :_____ Trade : _____
15. Differently-abled Status : Type of Disability _____ Percentage of Disability (%) _____

CERTIFICATE OF DISEASE

This is to certify that the above disease status and details mentioned above are true as per the Medical Record of our Institution.

RFT Year ☐ Reg. No. Self ☐ Reg. No. Father/ Mother ☐

Place : _____

Date : _____

Signature of the Medical Officer
Sign. & Stamp

A.D.H.S. / D.L.O. / D.H.O.
Sign. & Stamp

Signature of the Applicant

Principal Signature

MEDICAL AND FITNESS CERTIFICATE

Name of the Candidate _____

Trade to which referred _____

Educational Qualification of the candidate _____

Background (please give details of Leprosy Background) _____

If a cured patient, kindly give your assessment about his/her suitability for course _____

PHYSICAL EXAMINATION :

Patches : _____ Anaesthesia : _____ Deformity : _____

Ulcers : _____ Any other complication : _____

PHYSICAL FITNESS INDEX :

Is the candidate physically fit to complete the course _____

Height : _____ Weight : _____ (Kg)_____ Any illness during the past six months : _____

VISION : _____

MEDICAL EXAMINATION : _____

(Thorough medical examination should be done including heart and lungs)

TESTS :	X-ray (Chest)	:	Findings :
	Urine	:	Findings :
	Stools	:	Findings :
	Blood	:	Findings :

1) Does the Candidate suffer from Diabetes

2) Does the Candidate suffer from Epilepsy ?

3) Does the Candidate use Spectacles if yes the number of vision ?

4) Does the Candidate suffer from TB. or had he/she ever taken treatment for TB ?

5) Does the Candidate suffer from Heart Disease ?

Any other tests :

I here by certify that I have thoroughly examined the candidate and he / she is fit for the course mentioned here in. (this part should be filled in and signed by Medical Officer.)

SIGNATURE OF THE MEDICAL OFFICER
With Seal + Stamp

Document Required :

1) 2 Passport Size Photograph Colour and 1 Family Photo
2) School Leaving Certificate
3) Mark Sheet (S.S.C./ H.S.C./ Inter Pass or Fail)
4) Income Certificate
5) Physically Handicapped Certificate for P.H. Candidates
6) Caste Certificate for Backward Class Students
7) AADHAAR CARD
8) Ration Card
9) Non- Criminal Certificate (Nearby Police Station)
11) Leprosy Certificate



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TLM REGIONAL VOCATIONAL TRAINING CENTRE

Vadathorasalur, Thyagadurgam, Villupuram, Tamilnadu

Phone : (04151) 233350 E-mail : vadathorasalur.vtc@leprosymission.in

BACK COVER